

# HESSETT MILLENNIUM COMMITTEE

## CONSTITUTION

Introduction - The Hessem Millennium Committee (HMC) was formally constituted at a General Parish Council Meeting on the 8th March 1999, with the specific objective of organising a major function, open to all Villagers, to celebrate the Millennium Year. To that end various fundraising events (sporting, social, recreational and cultural) were held to generate, together with an Awards for all Grant, the necessary -funds to stage a Children's Disco and a Ceilidh/Hog Roast in a hired marquee.

Such was the success of those events that, by popular request, the HMC did not wind itself up on 1st January 2001 as previously specified but extended its life to continue its activities and thus work on towards a new major goal of celebrating the Queen's Golden Jubilee in early June 2002.

This, therefore, is a revision to the original Constitution and as such requires approval at the AGM to be held on 28 January 2002.

### Objectives of the Group -

- a. To foster and promote social, sporting, recreational and cultural activities for all ages in the community.
- b. To encourage the formation of new groups within the community.
- c. To coordinate the celebration of special national occasions for the people of Hessem. This year all fundraising efforts will be directed towards the celebration of the Queen's Golden Jubilee.
- d. To leave a lasting effect on the Village for the benefit of future generations.

### General Business -

The group works in and through a Committee system. Members are elected at an AGM held in January of each year. The Committee consists of 4 elected Officers (Chairman, Vice Chairman, Treasurer and Secretary) together with 6 Committee Members, all of whom work on a voluntary basis. Nomination lists are posted around the Village at least 4 weeks before the AGM to encourage and stimulate the quest for new Committee members and thus fresh ideas. Meetings are held approximately every six weeks (more frequently when necessary) but with a minimum of 4 meetings per year.

The Committee has the power to co-opt extra Committee Members as necessary.

### Annual General Meeting -

The AGM of the HMC will be held in January of each year when the agenda will always include the following items:

Apologies for absence

Minutes of the last AGM

Treasurer's Report - Adoption of Accounts Chairman's Report		
Appointment of New Chairman	Written proposals	
Election of Officers Vice Chairman	Election of Committee	
Treasurer		
Secretary	Any other Business	

Date of the next AGM

NB: Written proposals/motions may be put on the agenda by the Committee or by any 2 or more members, with a proposer and seconder, and after having given 21 days written notice of their motion to the Committee.

The question of changes to the Constitution can be raised by anyone within the Village under 'Written Proposals' having given 21 days written notice of their motion to the Committee.

Duties - The duties of the Committee shall be

- a. To control the affairs of the HMC
- b. To keep accurate accounts of its finances through the Treasurer. These are audited at the end of our Financial Year (31st December) and available for inspection by Villagers before the AGM when copies are made available to all those attending.
- c. A Bank account is maintained at Barclays Business Centre in Bury St Edmunds, Suffolk requiring signatures of any 2 from 3 named officers for any withdrawals from the account.
- d. All Committee decisions are made on the basis of a simple majority vote with the Chair entitled to an additional casting vote if required.
- e. Accurate records and minutes of discussions leading to decision taking are kept by the Secretary. Copies of such minutes are available to anyone on request and extracts from them are published in the Village News Section of the Bury Free Press.

Dissolution of the HMC -

Should it become necessary for the HMC to dissolve itself and for whatever reason, any surplus funds will be distributed between other Village organisations in existence at that time, i.e Friendly Luncheon Club, Village Hall Committee et al.

Note that this updated and revised Constitution was formally approved and adopted at the AGM held on 28th January 2002

..... Chairman