

# Hessett Parish Council

Clerk: Michelle Fisher

7 Hillside, Poslingford, Sudbury, Suffolk, CO10 8RB, Telephone: 0772 025 6360, Email:  
[clerk@hessettparishcouncil.gov.uk](mailto:clerk@hessettparishcouncil.gov.uk)

---

## To Members of Hessett Parish Council

You are duly summoned to attend the meeting of Hessett Parish Council to be held on

**Tuesday 14<sup>th</sup> January 2025 at 7.30pm**

at Hessett & Beyton Village Hall, The Street, Hessett

**To Members of the Press and General Public you are hereby invited to attend this meeting.**

Please advise the Clerk 24 hours prior to the meeting should you find difficulty in access, so that every effort can be made to assist attendance.



Michelle Fisher - Clerk  
8<sup>th</sup> January 2025

## AGENDA

### 1. Apologies

- (a) Councillors to receive apologies for absence
- (b) Councillors to vote on acceptance to apologies for absence

### 2. Declarations of Interest & Dispensation

Members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Codes of Conduct.

- (a) To receive any Councillors declarations of Interests in subsequent agenda items.
- (b) To receive and consider any requests for Dispensation

### 3. Minutes

Councillors to agree the Minutes of the Meeting of the Parish Council held on 26<sup>th</sup> November 2024 and authorise the Chair to sign them as a true record.

### 4. PUBLIC FORUM

- (a) To note the report from the District Councillor, Cllr Nicky Willshere
- (b) To note the report from the County Councillor, Cllr Penny Otton

- (c) Members of the public are invited to give their views and question the Parish Council about issues on this agenda or to raise issues for future consideration. The time allocated will not normally exceed 15 minutes and is at the discretion of the Chair.

**5. Planning**

- (a) There are no planning application consultations to consider
- (b) There are no planning decisions to consider
- (c) CIL update

**6. Clerk's Report & Administrative Business**

- (a) To be advised of decisions taken under delegated powers since the last meeting.
- (b) To be advised of any relevant correspondence and to receive a report on any significant matters not otherwise on the agenda and not already drawn to the attention of Councillors, and to report progress on actions arising from previous meetings.
- (c) Clerk to discuss update Councillors on her health issues and impact on work

**7. Finance & Governance**

- (a) Councillors to receive the finance report from 26<sup>th</sup> November 2024 to 14<sup>th</sup> January 2025, including:
  - (i) Bank Reconciliations
  - (ii) Budget to actual payments and receipts
  - (iii) Assets
- (b) Councillors to note any receipts since last meeting.
- (c) Councillors to approve payments to be made via internet banking, unless otherwise stated, and ratify payments made since the last meeting.
- (d) CIL balance update
- (e) Agree Budget and Precept for 2025/2026.

**8. SID Management**

Councillors to discuss SID Management and receive an update on an alternative site for the SID post.

**9. Allotments**

Councillors to be updated on the Allotments and Allotment plots which have now become available.

**10. Phone Box**

Cllr Shaw to provide an update on the phone box

**11. Dog Bins**

Clerk to update the PC on the dog bins

**12. Flooding & Water Survey**

Cllr Barrett to update the PC on the water survey report

**13. Playground/play area repairs**

Cllr Barrett and Cllr Pearson to update the PC on finding someone to replace the platforms on the play equipment.

The Clerk to update on the goal posts.

**14. Heath Maintenance/ Hedges**

Cllr Pearson to provide an update the PC on the Heath and discuss any needs for maintenance and work required.

**15. Community Compost area**

Cllr Pearson to update on any progress with finding suitable compost bins/hot bins.

**16. Parish Council Plan**

Cllr Phil Barrett to talk about the Parish Council Plan and reach an agreement with the Councillors

**17. Specialist Accounts and website packages for Parish Councils in the UK**

The Clerk to update Councillors on her findings relating to costing Website and Accounts packages.

The Clerk to update Councillors on changes with our current website provider.

**18. Councillors/Clerk to update PC on any meetings attended**

Close of meeting

**Copy to:** County Cllr Otton & District Cllr Willshire