

Hessett Parish Council

Clerk: Michelle Fisher

7 Hillside, Poslingford, Sudbury, CO10 8RB.

Telephone: 0772 025 6360 Email: clerk@hessettparishcouncil.gov.uk

To Members of Hessett Parish Council

You are duly summoned to attend the meeting of Hessett Parish Council to be held on

Tuesday 23rd September 2025 at 7.30pm

at Hessett & Beyton Village Hall, The Street, Hessett

Michelle Fisher - Clerk

17th September 2025

AGENDA

1. Election of Vice Chair

To elect a Vice Chair following the retirement of Cllr Shaw.

2. Signature of Acceptance of Office Forms

The newly elected Vice Chair to sign Declaration.

3. Apologies

To receive apologies and to approve reasons for absence.

4. Declarations of Interest

- a.** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- b.** To declare any Other Disclosable Interests in items on the agenda, and their nature.

5. Minutes

To agree the minutes of the Meeting of the Parish Council held on 22nd July 2025 and to authorise the Chair to sign them as a true record.

6. Public Forum

County & Borough Councillor Reports

- a.** To receive a written report from County Cllr Otton;
- b.** To receive a written report from District Cllr Willshire;

Residents are invited to give their views and question the Parish Council about issues on this agenda or to raise issues for future consideration. The time allocated will not normally exceed 10 minutes and is at the discretion of the Chair.

7. Planning

- a.** There are no planning applications to consider

- b. Councillors to Consider Decisions notified by MSDC Planning authority:

CASE REFERENCE: DC/25/00737

Green Meadows, The Green, Hesselst, Bury St Edmunds Suffolk IP30 9BQ

PROPOSAL: Refurbishment of Grade II listed thatched house. Small extension on north side of house to provide service space. Part conversion and insertion of new fenestration to garage. Structural repairs, thermal improvements, replacement of windows, minor internal alterations.

MSDC Granted Planning application.

- c. CIL update – CIL Balance £1973.91 (including £500 set aside for SID Post)

8. Clerk's Report & Administrative Business

- (a) To be advised of decisions taken under delegated powers since the last meeting.
- (b) To be advised of any relevant correspondence and to receive a report on any significant matters not otherwise on the agenda and not already drawn to the attention of Councillors, and to report progress on actions arising from previous meetings.

9. Finance & Governance

- a. Councillors to receive the finance reports for the period 22nd July 2025 to 23rd September 2025 including:
 - I. Bank reconciliations
 - II. Budget to actual payments and receipts
 - III. Reserves
 - IV. Assets.
- b. Councillors to note receipts since the last meeting.
- c. Councillors to approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.
- d. Clerk to update Councillors on the changes to the Barclays Bank Mandate to allow for Cllr Bragg to authorise payments.

10. The Community Development Plan

Cllr Barrett as Chair of the Community Development Working Group to provide an update to Hesselst Parish Council

11. Hesselst Parish Council Website

The Clerk and Cllr Bragg to update Hesselst Parish Council on the progress of the new website.

12. Village Signs

Cllrs to discuss the maintenance of the decorative village sign and any progress for completing the works.

13. Phone Box Information Point

Update on progress of the Information Point from the Chair

14. Allotments & Heath

Cllr Pearson to provide the councillors with an update on the allotment and heath.

15. Flooding/Watercourse

Cllr Barrett to raise this issue and provide an update on the situation to Hessett Parish Council

16. Councillors' reports and items for future agendas

Councillors may use this opportunity to report on meetings attended, to agree the attendance of councillors (to represent the Council) at any forthcoming meetings, to report (only) matters of information not included elsewhere on the agenda or raise items for future agendas (only), not included elsewhere on the agenda.

Next Meeting date reminder: Tuesday 18th November 2025 at 7.30pm

Close of meeting

Copy to: County Cllr Otton & District Cllr Willshire