

Hessett Parish Council

MINUTES

of the meeting held at Hessett & Beyton Village Hall, Hessett, on

Monday 11th April 2023 at 7.30pm

Present: Councillors: Margaret Shaw, Timothy Elliot, Stuart Turvill (Chair) and Debbie Willis.

In attendance: Two members of the public.

1. Apologies

There were no apologies from Councillors. The meeting date had been set while the Clerk was absent and so he was unable to attend.

2. Declarations of Interest

- a. There were no Disclosable Pecuniary Interests declared.
- b. Cllr Elliot declared an Other Disclosable Interest in item 7 as he is a Churchwarden.

3. Minutes

The Minutes of the meeting held on 30th January 2023 were received. The co-option of Phil Barrett , which had taken place between items 51 and 52 had not been recorded and this was added to the minutes. Once this was done it was agreed that the minutes were a true record and signed by the chair.

4. County & Borough Councillor Reports

County and District Cllr Otton had submitted a written report which was received by the Council.

5. Public Forum

A member of the public raised a concern about vacant allotments and the waiting list originally raised in 2016.

Another member of the public asked what progress had been made on coronation mugs for the village children. The purchase had been agreed at the last meeting but it was believed no progress had been made due to the Clerk's illness. Margaret Shaw agreed to progress with an option of over-order and offer to sell the surplus to adults in the village. Signs for the allotments and village green which included health and safety and contact numbers had been removed and not returned by the parish clerk. It is believed that replacements would be provided by the Parish Clerk and the chair agreed to follow this up

6. Finance

The schedule of receipts and payments was received by the Council and it was resolved to approve the payments. It was noted that the signatures had been updated on the parish council bank account mandate.

7. Allotments

A number of issues were identified with the allotments including payments, current status, the waiting list, and lack of notices. It was resolved that the new clerk would confirm the waiting list, allotment allocation, rules, payments and required notices. It was agreed the target should be that this to be done by 11 October 2023. It was agreed that an allotment officer or representative of allotment-holders would be helpful.

8. Churchyard

The Council resolved to provide a £250 grant to the Parochial Church Council for churchyard maintenance.

9. Planning

There were no application consultations to consider.

10. Draft Dates for Meetings for the 2023/24 Session

The Council resolved to set the following provisional dates for meetings: 16th May 2023 (Annual Meeting - already agreed), 25th July 2023, 26th September 2023, 28th November 2023. 30th January 2024, 26th March, 2024 and 21st May 2024 (Annual Meeting). The dates will be reviewed for ratification by the new Council at the Annual Meeting in May.

11. Councillors' reports and items for future agendas

- Telephone box - Cllr Willis agreed to provide an update and proposed next steps at the next meeting.
- Cllr Barrett raised the issue of a bus stop for school children on the green that had been discussed previously and this will be reviewed.
- Concerns were raised about the lateness of the minutes which were provided on 11th April 2023.
- The Chair reported that the trees had been planted on the Heath and thanked those who had assisted. He also noted that the village sign on the north has been replaced and looked much better. It was agreed to replace the village sign on the south to match with a budget of £350 which will be ratified at the next meeting.

The meeting closed at 8.30pm

Signed as a true record by authority of the Council

Chair

Date