**Hessett Parish Council**

**Clerk: Michelle Fisher**

 **4 Kings Close Rougham Bury St Edmunds IP30 9GX**

 **Telephone: 0772 025 6360 Email: hessetpc@gmail.com**

**To Members of Hessett Parish Council**

You are duly summoned to attend the meeting of Hessett Parish Council to be held on

**Tuesday 16th January 2024 at 7.30pm**

at Hessett & Beyton Village Hall, The Street, Hessett

Michelle Fisher - Clerk

11th January 2024

**AGENDA**

1. **Apologies**
	1. Councillors to receive any apologies for absence.
	2. Councillors to vote on acceptance to apologies for absence.
2. **Declarations of Interest**
	1. To note any additions/deletions to members Register of Interests.
	2. To receive any Councillors Interests in subsequent agenda items in accordance with the Council’s Code of Conduct.
3. **Dispensation**
	1. Councillors to receive any requests for dispensation(s)
	2. Councillors to decide whether to grant dispensation(s)
4. **Minutes**

Councillors to agree the minutes of the Extra Ordinary Meeting of the Parish Council held on 27th November 2023 and to authorise the Chair to sign them as a true record.

1. **Public Forum**

**County & Borough Councillor Reports**

1. To receive a written report from County Cllr Otton;
2. To receive a written report from District Cllr Willshere;

**Residents**

Residents are invited to give their views and question the Parish Council about issues on this agenda or to raise issues for future consideration. The time allocated will not normally exceed 15 minutes and is at the discretion of the Chair.

1. **Planning**
2. Councillors to note that there are no planning applications for consideration.
3. To receive any update reports on planning applications considered previously. Councillors to note that there are currently no updates.
4. **Clerk’s Report & Administrative Business**
5. To be advised of decisions taken under delegated powers since the last meeting.
6. To be advised of any relevant correspondence and to receive a report on any significant matters not otherwise on the agenda and not already drawn to the attention of councillors, and to report progress on actions arising from previous meetings.
7. **Finance & Governance**
8. Councillors to receive and approve the schedule of receipts and payments
9. Monthly Finance Report
10. To finalise the budget for 2023-2024
11. To set the precept for 2023-20024
12. **Speeding & VASIGN Posts**

Councillors to receive an update on the application for funding for the purchase of a speeding camera. Consider the placement of posts and letter to residents asking permission for placement of Posts.

1. **Allotments**

Councillors to receive an update on the progress of the Allotments. Councillors to consider the tidying of the allotments and the placement of a communal compost site near car parking area.

1. **Telephone Kiosk**

Councillors to discuss how to progress the Telephone Kiosk.

1. **The 5 Bells Pub**

Councillors to receive an update following letter to residents

1. **The Heath**

Councillors to receive an update on the tidying of The Heath and the removal of hay and grass cutting for the forthcoming season

1. **Formation of Hessett Environment Group**

Councillors to consider the formation of a Hessett Environment Group

1. **Making the Hessett Parish Council Website more informative**

Councillors to receive an update of any improvements of the Hessett PC website. To consider ways to make the webpage more informative.

1. **Repair & Replace the Railings on the Bridge**

Councillors to consider whether to repair or replace the Railings on the Bridge

1. **Grass Cutting and Maintanence**

Councillors to consider Grass Cutting and Maintanence for 2024

1. **Village Signs**

Councillors to consider and discuss Village Signs

1. **Glass Recycling**

Councillors to discuss and consider the glass recycling

1. **Drainage**

Councillors to discuss and consider the Drainage issues in the village

1. **Control of Dogs/Dog Bins**

Councillors to discuss the increase in charges for Dog bins and frequency of collection. To consider ways to highlight the control of dogs and address this issue in the village.

1. **Councillors’ reports and items for future agendas**

Councillors may use this opportunity to report on meetings attended, to agree the attendance of councillors (to represent the Council) at any forthcoming meetings, to report (only) matters of information not included elsewhere on the agenda or raise items for future agendas (only), not included elsewhere on the agenda.

1. **To note the date of the next scheduled meeting is Tuesday 26th March 2024**
2. **Chairman to close the meeting**

 ***Copy to:*** County Cllr Otton & District Cllr Willshere