

Hessett Parish Council

Clerk: Michelle Fisher

4 Kings Close ♦ Rougham ♦ Bury St Edmunds ♦ IP30 9GX

Telephone: 0772 025 6360 ♦ Email: hessetpc@gmail.com

To Members of Hessett Parish Council

You are duly summoned to attend the meeting of Hessett Parish Council to be held on

Tuesday 25th July 2023 at 7.30pm

at Hessett & Beyton Village Hall, The Street, Hessett



Michelle Fisher - Clerk

25th July 2023

AGENDA

1. Apologies

- a. Councillors to receive any apologies for absence.
- b. Councillors to vote on acceptance to apologies for absence.

2. Declarations of Interest

- a. To note any additions/deletions to members Register of Interests.
- b. To receive any Councillors Interests in subsequent agenda items in accordance with the Council's Code of Conduct.

3. Dispensation

- a. Councillors to receive any requests for dispensation(s)
- b. Councillors to decide whether to grant dispensation(s)

4. Minutes

Councillors to agree the minutes of the Meeting of the Parish Council held on 15th May 2023 and to authorise the Chair to sign them as a true record.

5. Public Forum

Residents are invited to give their views and question the Parish Council about issues on this agenda or to raise issues for future consideration. The time allocated will not normally exceed 15 minutes and is at the discretion of the Chair.

County & Borough Councillor Reports

- a. To receive a written report from County Cllr Otton;
- b. To receive a written report from District Cllr Willshire;

6. Planning

- a. There are no planning application consultations to consider at this time
- b. There are currently no update reports on planning applications considered previously

7. Clerk's Report & Administrative Business

- a. To be advised of decisions taken under delegated powers since the last meeting.
- b. To be advised of any relevant correspondence and to receive a report on any significant matters not otherwise on the agenda and not already drawn to the attention of councillors, and to report progress on actions arising from previous meetings.

8. Speeding

Councillors to discuss the implementation of steps to reduce speeding in the village and road safety steps that could be taken.

9. Allotments

- a. Councillors to review the rental charge for the allotments for the next year October 2023 to October 2024. Clerk to report on her research of Allotment rents in the surrounding areas.
- b. Councillors to receive an update on the appointment of an allotment officer or representative of allotment-holders.
- c. Clerk to update the Councillors of allotment spaces, any breaches, waiting lists.
- d. Councillors to consider lease holders requests to have bushes and trees cut back.

10. Telephone Kiosk

Councillors to receive an update report from Debbie Willis on the progress of the Telephone Kiosk, and to determine any further action.

11. Finance & Governance

- a. Councillors to receive and approve the schedule of receipts and payments for period 15th May 2023 to 25th July 2023.
- b. To update Councillors on the use of Electronic Banking and determine any further action;
- c. Councillors to consider agreeing the purchase of a Parish Council Laptop.
- d. Councillors to consider/agree using SALC to process payroll.
- e. Councillors to consider use of CIL funding

12. Playground & Football Pitch Benches

Councillors to consider removal of and replacement of old benches.

13. Lawn mower repair/replacement

Councillors to consider the repair/replacement for the lawn mower

14. Church Footpath

Council to discuss maintaining Church Footpath during the summer months. Currently cut back and maintained once a month but still complaints regarding access due to rapidly becoming overgrown.

15. To note the date of the next scheduled meeting is Tuesday 26th September 2023

16. Chairman to close the meeting

Copy to: County Cllr Otton & District Cllr Willshire