

Hessett Parish Council

MINUTES

of the Extra Ordinary Meeting held on Tuesday 11th April 2023 at 7.30pm
at Hessett & Beyton Village Hall

Present: Councillors Stuart Turvill, Margaret Shaw, Phil Barrett, Tim Elliot, Debbie Willis.

- 110423/01** **Apologies**
Maximillian Clay
- 110423/02** **Declarations of Interest**
None except Tim Elliot on Churchyard maintenance funding item.
- 110423/03** **Minutes**
Minutes 30th January 2023 were noted but the co-oping of Phil Barrett was missing which was added to the minutes. Once this was done it was agreed that the minutes were a true record and signed by the chair. Concerns were raised about the lateness of the minutes which were provided on 11 April 2023.
- 110423/04** County Councillor written report County and District Cllr Otton was received and noted.
- 110423/05** **Public Forum**
a. Debbie Lucas raised a concerns re vacant allotments and the waiting list originally raised in 2016. It was agreed to discuss further in the agenda item on allotments.

b. Andrew Pearson requested what progress had been made on coronation mugs for the village children. The purchase had been agreed at the meeting 30 January but it was believed no progress had been made due to the parish clerk's illness. Margaret Shaw agreed to progress with an option of over order and offer to sell the surplus to adults in the village. Andrew Pearson also raised that signs for the allotments and village green which included health and safety and contact numbers had been removed and not returned by the parish clerk. It is believed that replacements would be provided by the Parish Clerk and the chair agreed to follow this up.
- 110423/06** Finance - the schedule of receipts and payments was discussed. The following was agreed unanimously, £923.53 for the Parish Clerk , £330.00 to Nigel Howard for a new village sign and £20.53 to Stuart Turvill for expenses. It was noted that the signatures had been updated on the parish council bank account.

- 110423/07** Allotments – a number of issues were identified with the allotments including payments, current status, the waiting list, and lack of notices. It was proposed that the new clerk would confirm the waiting list, allotment allocation, rules, payments and required notices. It was agreed the target should be that this to be done by 11 October 2023. This was agreed unanimously. It was also discussed that an allotment officer or representative would be helpful.
- 110423/08** Churchyard – it was agreed to provide a £250 grant to the Parochial Church Council for churchyard maintenance.
- 110423/09** Planning – no items raised.
- 110423/10** Dates for Future Meetings was agreed - 16th May 2023 (Annual Meeting - already agreed), 25th July 2023, 26th September 2023, 28th November 2023. 30th January 2024, 26th March 2024 and 21st May 2024 (Annual Meeting). This was agreed unanimously.

Councillors' reports and items for future agendas

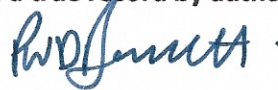
a. Telephone box

Debbie Willis agreed to provide an update and proposed next steps

b. Phil Barre raised re bus stop for school children on the green. This is complex in terms of legislation around the green but would be reviewed.

The Chairman closed the meeting at 20.30

Signed as a true record by authority of the Council



Chair

Date

26.03.2024.